

**Blind Tag  
Release Document**

**YOUR AGENCY LETTERHEAD**

Date

Edward P. Ryder, Sr.  
Deputy Director  
Law Enforcement Services  
Department of Motor Vehicles  
P. O. Box 26407, Room 626  
Richmond, VA 23260

Attention: Olivia Perkins/Dora Cintron

Dear Mr. Ryder:

As requested, **regarding confidential records only**, the following information is provided and consists of the point of contact (s) and personnel within our agency. These individuals have my authorization to request and sign for documents, as needed, in order to conduct official business.

AGENCY NAME

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STREET ADDRESS

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FEDERAL TAX EXEMPT NUMBER

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MAILING ADDRESS

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AUTHORIZED SIGNATURE

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CONTACT PERSON (S)

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PHONE NUMBER (S)

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FAX NUMBER (S)

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Sincerely,  
To be signed by the Agency Head or designee